Montgomery County-Norristown Public Library
Board of Directors Meeting Minutes

Monday, April 13, 2026, at 4:30 p.m.
Microsoft Teams Meeting

PRESENT

Jules DeLuzio	Mary Metz	Elizabeth Naidoo
Monica D'Antonio	Mark Turetsky	Theresa Martini

ABSENT

Natasha Halovanic	Rafia Razzak	Brian Mays

STAFF PRESENT

Karen J. DeAngelo, Executive Director
Eileen Hallstrom, Director of Development
Katie Dunbar, Youth District Consultant
Cliff Hirst, Executive Assistant
Kimberly Illingworth, Accountant

OTHERS PRESENT

None.

CALL TO ORDER

President Jules DeLuzio called the meeting to order at 4:31 p.m.

APPROVAL OF MINUTES

Theresa **moved** to approve the minutes of the March 16, 2026, board meeting. Monica **seconded** the motion. **The motion passed.**

REVIEW OF FINANCIAL STATEMENTS

There were errors in the financial statements as presented in the meeting folder. Kimberly will investigate the source of the errors with Your Part Time Controller (YPTC). The board will review the financials next month.

APPROVAL OF PAYMENTS OVER $1,000

Mary reviewed the payments over $1,000.00 for March 11, 2026, through April 7, 2026. These payments totaled $540,540.77. Mary **moved** to approve the payments over $1,000.00. Liz **seconded** the motion. **The motion passed.**

PRESIDENT'S REPORT

Jules DeLuzio

Jules presented his report.

FINANCE COMMITTEE REPORT

Jules DeLuzio

Jules reported that the Finance Committee met on March 12. The committee reviewed several proposals by management, including consolidating some board-designated funds and internal

trusts. The Finance Committee recommends that the board to approve adjustments to the board-designated funds and internal trusts as follows:

- Establish a board-designated Capital Campaign Fund. This Fund's assets and income are restricted by the board for use only for furniture, fixtures, and equipment at the library building located at 1001 Powell Street, Norristown.
- Move all funds from the following existing board-designated and restricted funds to the newly established Capital Campaign Fund:
  i) Board-designated Capital Projects Fund ($198,005)
  ii) Board-designated Improvements to Library Services Fund ($143,600)
  iii) Board-designated Technology Fund ($348,946)
  iv) Restricted Anne Savacool Master Facilities Fund ($14,500)
- Restore the Trusts under our control to the original $80,000 balance as of 12/31/2002 by moving funds from existing unrestricted assets. The current balance of Trusts under our control is $51,062, thus the amount to be transferred is $28,938.
- Invest the Trusts under our control in a separate bank/investment account.

The Finance Committee **moved** to approve the above recommendations. Liz **seconded** the motion. **The motion passed.**

EXECUTIVE DIRECTOR'S REPORT
Karen J. DeAngelo

Karen presented her report. Karen reported that next week is National Library Week and National Library Workers' Day is on Tuesday. We will celebrate our workers by providing pastries that day. Karen noted that there is no current line item in the budget for this kind of thing, and asked the board to consider adding a line item to the budget for it. She proposed moving $3,000.00 from advertising to the new category, to be called "Employee Recognition and Retention."

Monica **moved** to create a new budget line item, "Employee Recognition & Retention," and to fund this line by moving $3,000.00 from the "Printing & Advertising – Fundraising" line in the 2026 budget. Theresa **seconded** the motion. **The motion passed.**

Montgomery County has been awarded a $750,000 Keystone Grant supporting the renovation of the library building at 1001 Powell Street. The grant will cover structural, mechanical, and accessibility upgrades, including restrooms and entry, and HVAC system replacement. Eileen Hallstrom worked closely with the County in preparing this successful grant application.

The three other Montgomery County libraries that received Keystone Grants in this cycle are:

- Abington Township Public Library, $749,750 to plan and design a library facility that is sustainable, accessible, efficient and tailored to the needs of the community
- Indian Valley Public Library, $290,000 to replace HVAC system

- Jenkintown Library (Abington Library Society), $81,900 to develop a master plan addressing accessibility, safety, energy efficiency, maintenance, renovation, and potential expansion.

Karen noted that the 2025 Audit has been completed by Emerge Accounting, and that it has been shared with the board. She asked that the board approve the audit as presented under New Business.

Renovations at Perkiomen Valley Library at Schwenksville have been paused while the Borough of Schwenksville and the State resolve a matter related to the LSA grant application.

All MCNPL and Branch Board Members are invited to a Watch Party and get-together on Saturday, May 30, from 1-4 PM in the Community Room at the Norristown Branch at 1700 Markley Street in Norristown. Refreshments will be served. Branch Managers are also invited.

DISTRICT CONSULTANTS' REPORT
Katie Dunbar

Katie Dunbar reported for the District. All state annual reports have been submitted. Kate and Katie are preparing the draft District Negotiated Agreement (DNA) for FY2026-2027. District Youth Services has selected local authors/illustrators for this year's Teen summer reading, and beyond into October. District teen programming efforts are funded by County Coordination. Katie's hopes to offer one District teen event at every District library location this year.

DEVELOPMENT DIRECTOR'S REPORT
Eileen Hallstrom

Eileen presented her report. Our 2025-2026 Annual Appeal has collected more than $60,000 in proceeds to date, a substantial increase from last year. Memorial donations this year total more than $7,000. The Friends book sale is doing very well. June Jubilee will be held on Thursday, June 11, 2026 at the Elmwood Park Zoo. The Friends will manage the Silent Auction at the event. Eileen reported that she has resigned her position as Director of Development. She thanked the board and staff for their help during her time in that role. Board members thanked Eileen for her many accomplishments.

FRIENDS
Bob Gannon

Bob Gannon was not present at the meeting.

NEW BUSINESS

Mary **moved** to approve the audited financial statements as prepared by Emerge Accounting, as presented at the meeting. Monica **seconded** the motion. **The motion passed.**

PUBLIC COMMENT

None.

ADJOURNMENT

Mark **moved** to adjourn the meeting. Theresa **seconded** the motion. **The motion passed.** Jules adjourned the meeting at 5:10 p.m.

Respectfully submitted,
Cliff Hirst, Executive Assistant

The next Board meeting is scheduled for Monday, May 18, 2026, at 4:30 p.m. This meeting will be in person in the Community Room at the Library in Norristown.