AGENDA

MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY BOARD OF DIRECTORS MEETING

Monday, April 13, 2026, at 4:30 p.m.

(Teams Meeting only; not in-person)

1) Call to Order
2) Approval of Minutes of Meeting of March 16, 2026 **(motion to approve needed)**
3) Review of Financial Statements for the month ending March 31, 2026: Mary Metz **(motion to file for audit needed)**
4) Approval of Payments over $1,000: Mary Metz **(motion to approve needed)**
5) President's Report: Jules DeLuzio
6) Committee Reports
   a) Finance Committee Recommendations:
      i) Establish a board-designated Capital Campaign Fund. This Fund's assets and income are restricted by the board for use only for furniture, fixtures, and equipment at the library building located at 1001 Powell Street, Norristown.
      ii) Move all funds from the following existing board-designated and restricted funds to the newly established Capital Campaign Fund:
         (1) Board-designated Capital Projects Fund ($198,005)
         (2) Board-designated Improvements to Library Services Fund ($143,600)
         (3) Board-designated Technology Fund ($348,946)
         (4) Restricted Anne Savacool Master Facilities Fund ($14,500)
      iii) Restore the Trusts under our control to the original $80,000 balance as of 12/31/2002 by moving funds from existing unrestricted assets. The current balance of Trusts under our control is $51,062, thus the amount to be transferred is $28,938.
      iv) Invest the Trusts under our control in a separate bank/investment account.
   b) A motion to approve the Finance Committee recommendations as listed above **(motion to approve needed)**
7) Executive Director's Report
   a) $750,000 Keystone Grant for 1001 Powell Street renovations
   b) 2025 Audit has been completed and is in the board folder. Requesting a motion to approve under New Business.
   c) Perkiomen Valley Library at Schwenksville construction project
   d) Board Training Watch Party
   e) Development Director position
   f) National Library Week April 19-25 Library Worker's Appreciation Day April 21 – create new budget line Employee Recognition and Retention, move $3,000 from Advertising (currently $30,000) **(motion to approve needed)**
8) District Consultants' Report: Kate Shaw
9) Development Director's Report:
   a) Annual Fundraiser: June Jubilee, Thursday, June 11, 2026 @5:30pm at Elmwood Park Zoo
10) Friends of the Library: Bob Gannon
11) New Business
   a) Approve the 2025 Audited Financial Statements as prepared by Emerge Accounting and presented at this meeting. **(motion to approve needed)**
12) Public Comment
13) Adjournment **(motion to adjourn needed)**

NEXT BOARD MEETING:

Monday, May 18, 2026, at 4:30 p.m., IN-PERSON in the Community Room

The Montgomery County-Norristown Public Library, a gateway to lifelong learning, provides convenient access to resources that inform, educate, entertain, and enrich people's lives.